

KENTUCKY DEPARTMENT OF EDUCATION
STAFF NOTE

Action/Discussion Item:

2007 Report, 2007 Exceptions and 2009 Plan required by 702 KAR 1:115, Annual in-service training of district board members

Applicable Statute or Regulation:

KRS 160.180 (with references to KRS 156.031; KRS 156.070)

Action Question:

Should the Kentucky Board of Education:

- 1) Accept the 2007 District Board Member In-Service Training Report;
- 2) Grant an extension of time to complete the 2007 requirements to board members who did not complete the 2007 requirements;
- 3) Approve the 2009 In-Service Training Plan?

Background and Major Policy Implications:

Kentucky Revised Statute requires that school board members complete annual (calendar year) in-service training. Twelve hours are required during each of the first four years of district board service; eight hours during each of the second four years; and, four hours each year thereafter. The Kentucky School Boards Association (KSBA) collects and keeps corresponding records and is recognized as the provider of eight of the twelve hours required during each of the first four years of service. 702 KAR 1:115 requires KSBA to submit to the Kentucky Board of Education for review and approval the following:

- in-service training records on an annual basis;
- request for an extension of time for completing required in-service training hours in individual cases where warranted;
- an annual in-service training plan.

These items are attached.

Staff Recommendation and Rationale:

It is recommended that the Kentucky Board of Education accept the 2007 Report, grant the recommended extensions for time to complete 2007 requirements and approve the recommended 2009 Plan. Approval should be granted because:

- The 2007 Report is complete and accurate and reflects in-service training offerings that comply with regulation specifications;
- The request for extensions for board members needing additional time to complete 2007 requirements are justified and within the provisions of the statute; and,
- The recommended 2009 Plan meets and exceeds regulation specifications.

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Deputy Commissioner

Commissioner of Education

Date:

June 2008

ATTACHMENT A

LOCAL SCHOOL BOARD MEMBERS IN-SERVICE TRAINING 2007 SUMMARY REPORT

	Total	Years Service:		
		0-3	4-7	8+
Hours Completed*	11.6K	4.6 K	3.2K	3.8K
Members	873	289	227	357
Minimum Hours Required		12	8	4
Hours Above Minimum	5.2K	1.4K	1.4K	2.4K
Members Above Minimum	790	249	216	325

K = 1,000

ATTACHMENT B

LOCAL SCHOOL BOARD MEMBERS 2007 KSBA TRAINING OFFERED

Theme/Topics	Attendees	Hours	Location	Date(s)
Annual Conference	712	15.75	Louisville	February
<ul style="list-style-type: none"> - All Students' learning achievement - Board member basic roles, responsibilities and law - School finance, planning and oversight; risk management - Curriculum: Technology; Character Education; Special Education; Gifted - School safety; Student discipline - Exemplary (district) programs - Community and Student involvement - Superintendent selection process - Board chairperson responsibilities - Planning processes - Equity issues; student achievement gap - Teacher quality 				
Leadership Institute	262	9	Lexington	July
Safe Schools; Risk Management	34	8.25	Louisville	Oct.
Current Topics	381	1	12 Regions	Sept.-Nov.
Basics :				
Roles, Responsibilities, Relationships	102			
The Board Meeting	23			
Student Learning	61			
Student Support Services	58			
Finance & Budget	132			
Beyond the Board Meeting	84			
“How to” Topics on Request:				
Improving student achievement	64			
Lead	172			
Develop Policy	43			
Select / Hire Superintendent, et al	138			
Evaluate superintendent, et al	53			
Get community involved: Community Relations	72			
Conduct effective Board meetings	27			
Develop Facilities; Comprehensive Improvement; Technology Plans				
Chair meetings	44			
Create / Sustain (safe, etc.) learning environment		38		
Plan / Construct facilities	57			
Work with School Councils, other groups				

ATTACHMENT C

LOCAL SCHOOL BOARD MEMBERS
IN-SERVICE TRAINING
2007 REQUIREMENTS NOT MET
SUMMARY

<u>Years Service</u>	<u>0-3</u>	<u>4-7</u>	<u>8+</u>	<u>Total</u>
Minimum Hours Required	12	8	4	NA
Members Below Minimum	17*	3	2	22
Hours Completed	95.5	23	1	119.5
Additional Hours Required	104.5	9	7	120.5

*Members who did not meet requirements were appointed to fill vacancies or newly elected and immediately began to serve during the year.

ATTACHMENT D

LOCAL SCHOOL BOARD MEMBERS IN-SERVICE TRAINING 2007 Requirements Not Met Detail

School District	Name	Service Date	Total Hours Required	2007 Hours Earned	2007 Hours Still Needed
Bath Co.	Bernard Franklin	11/26/07	12	3.75	8.25
Butler Co.	Karen Evans	5/22/07	12	11.25	.75
Campbellsville	Suzanne Wilson	6/7/07	12	6	6
Carroll Co.	Jennifer Beach	11/26/07	12	9.25	2.75
Danville	Troy McCowan	11/19/07	12	3	9
Dayton	Bernard Pfeffer	9/24/07	12	4	8
Fleming Co.	Jamie Collinsworth	11/27/07	12	10	2
Frankfort	Paul Looney	7/31/07	12	9.5	2.5
Franklin Co.	Larry Perkins	12/3/07	12	5	7
Livingston Co.	David Kitchens	11/12/07	12	9.25	2.75
Madison Co.	Glyndon Green	11/6/07	12	0	12
Magoffin Co.	Jerry Rice	11/14/07	12	7	5
Monroe Co.	John Gerugthy	9/27/07	12	10.25	1.75
Newport	Ramona Malone	7/2/07	12	2	10
Newport	Julie Smith-Morrow	7/2/07	12	4	8
Spencer Co.	Phyllis Oliver	11/15/07	8	0	8
Williamstown	Debra Turner	11/27/07	12	1.25	10.75

Note:

On behalf of these board members, KSBA requests an extension of time be granted for them to complete requirements. As of March 2008, significant progress toward completing their 2007 requirements has been made. The request for extensions for these board members needing additional time to complete 2007 requirements are justified and allowed by the provisions of the statute.

*The following list identifies board members not meeting all training requirements for 2007 who were not appointed/elected in 2007.

Caldwell Co.	Bruce Morris	1/1/05	12	10.25	1.75
Cloverport	James Smiley	1/1/03	8	2	6
Erlanger-Elsmere	David Bird	1/1/05	12	10.75	1.25
Harlan	S. Parker Boggs	4/23/96	4	1	3
Pike Co.	Bobby Varney	1/1/95	4	0	4

ATTACHMENT E

LOCAL SCHOOL BOARD MEMBERS 2008 KSBA TRAINING OFFERINGS (Approved by KBE in 2007)

Theme/Topics	Credit Hours	Location	Date
Annual Conference	13.0	Louisville	February
<ul style="list-style-type: none"> - All Students' learning achievement - Board member basic roles, responsibilities and law - School finance, planning and oversight; risk management - Curriculum: Technology; Character; Special; Gifted - School safety; Student discipline - Exemplary (district) programs - Community and Student involvement - Superintendent selection and evaluation processes - Equity issues; student achievement gap 			
Leadership Conference	9	Lexington	July
School Facilities	6	Louisville	Dec.
Safe Schools; Risk Management	8.25	1 Site	Oct
Current Topics	1	12 Regions	Sept.-Oct.
Winter Conference ("Basics")	6	Lexington	Dec.
"Basics" Topics (on Request): Roles, Responsibilities, Relationships The Board Meeting Student Learning Services Student Support Services Finance & Budget Beyond the Board Meeting			
"How to" Topics (on Request): Improve students' learning success Lead Develop Policy Select / Hire Superintendent, et al Evaluate superintendent, et al Make decisions Get community involved (Community Relations) Plan & conduct effective Board meetings Continually improve (process and program) effectiveness and efficiency Conduct student discipline hearings Set tax rate and develop budget plans Develop Facilities; Comprehensive Improvement; Technology Plans Chair meetings Create / Sustain (safe, etc.) learning environment Plan / Construct facilities Work with School Councils, other groups Advancing Student Achievement to Proficiency (ASAP)			

“How to” Topics (On Request) continued:

Managing Board Team Effectiveness

Board effectiveness self-assessment; operating principles

Board Mission & Goals

ATTACHMENT F

LOCAL SCHOOL BOARD MEMBERS 2009 KSBA TRAINING OFFERINGS

Theme/Topics	Credit Hours	Location	Date
Annual Conference	13.0	Louisville	February
<ul style="list-style-type: none"> - All Students' learning achievement - Board member basic roles, responsibilities and law - School finance, planning and oversight; risk management - Curriculum: Technology; Character; Special; Gifted - School safety; Student discipline - Exemplary (district) programs - Community and Student involvement - Superintendent selection and evaluation processes - Equity issues; student achievement gap 			
Leadership Conference	9	Lexington	July
School Facilities	4	Lexington	Dec.
Safe Schools; Risk Management	8.25	1 Site	Oct
Current Topics	1	12 Regions	Sept.-Oct.
Winter Conference ("Basics")	6	Louisville	Dec.
"Basics" Topics (on Request): Roles, Responsibilities, Relationships The Board Meeting Student Learning Services Student Support Services Finance & Budget Beyond the Board Meeting			
"How to" Topics (on Request): Improve students' learning success Lead Develop Policy Select / Hire Superintendent, et al Evaluate superintendent, et al Make decisions Get community involved (Community Relations) Plan & conduct effective Board meetings Continually improve (process and program) effectiveness and efficiency Conduct student discipline hearings Set tax rate and develop budget plans Develop Facilities; Comprehensive Improvement; Technology Plans Chair meetings Create / Sustain (safe, etc.) learning environment Plan / Construct facilities Work with School Councils, other groups Advancing Student Achievement to Proficiency (ASAP)			

“How to” Topics (On Request) continued:

Managing Board Team Effectiveness

Board effectiveness self-assessment; operating principles

Board Mission & Goals